

# Cheyenne Theater Meeting Minutes



**April 1, 2024**

**Attending:** Board Members Pat Cress, Larry Barnes, Margyre Antholz, and Robert Grace; Manager Jessica Lee; and City Council Representative Dara Carmichael.

The meeting was held at 6:00 PM, in the *Cheyenne Theater* lobby.

**We have a quorum of 4 attending.**

The minutes of the last meeting were approved with no corrections: they were sent out with the meeting reminder email. **There is a motion to approve the minutes by Pat, second by Margyre, with unanimous approval.**

Robert notes that the next meeting is May 6, 2024.

We discuss having Jude attend the meeting via *Zoom*. Previous minutes say that using *Zoom* is okay with the City, and the Board agrees that we will do that. So we will send Jude a link for the next meeting.

Robert reports that he talked with Mark from *Claco* about the status of our server, lighthouse, and sound system. Mark said that they still work, but they are getting old. He said that we have level 2 equipment, and there are now both level 3 and level 4 available.

But Mark thought that, with luck, we could get five more years from them. He noted that newer equipment would work better but that the movie patron would not see or hear an improvement--it would look and sound the same.

We also discuss the *eDelivery* system from Deluxe, which is a system recommended by Brad Bills--the booker. *eDelivery* would allow movie delivery by download via the internet in lieu of the present system of having physical hard drives shipped to us via UPS.

The *eDelivery* would be cheaper, and would allow last minute downloads in the case of late changes. More importantly, transportation delays, such as closed roads, would be obviated. Robert has emailed Deluxe, and there is a **motion by Larry and second by Pat to obtain this system.**

Jessica said 2 employees gave 2 weeks notice: one was too busy outside of work, and the other wanted more hours. Jessica put a notice on *Facebook* and maybe the *Herald* to see if we can get more help.

Jessica also said we are having trouble getting lids for the 24 ounce cups. Also, because we are short on staff, and because all of the remaining staff attends the prom, we will not have enough staff to have a movie on Prom night. The **board agrees that we should close on Prom night**, and Robert will note the closure on the website.

We adjourned at 6:55 PM.