

Cheyenne Theater Meeting Minutes



August 9, 2021

Attending: Board Members Margyre Anholtz, Pat Cress, and Robert Grace; Manager Jessica Lee, and Assistant Manager Emily Mullins.

Larry was unable to attend, and Dara and Lila had a conflict with the City Council meeting tonight.

Meeting is held at 6:00 PM, in the *Cheyenne Theater* lobby.

We do have a quorum attending.

Robert read the minutes of the last meeting, July 12, 2021. **They are approved as read.** We don't have a treasurer's report.

Tom Smull is here to talk about a *Community Foundation* PSA. He explains how much the *Community Foundation* has raised and what projects they have financed. He noted that his local committee can write a letter of support which goes to the larger *Dane Hansen Foundation*, which helps get the larger donations funded. This will be helpful when we are applying for a larger grant, such as the upcoming renovation.

Tom also noted that Kelly Engelsman is a grant writer who we might use in the future. **We agree to show this new CF PSA** when it is produced and available to us. The **Board also agrees to show future PSAs, as long as they are community oriented and non-political and non-religious.**

Jessica reports that they worked **the thrift store again**, and raised almost \$300. They also had three employees that worked two shifts at the carnival, which the Board notes is a hard job. We applaud the employees, once again, for their community efforts.

July is the Theater's food pantry month, and three employees helped with that.

As to the *Coca Cola* delivery problem which we discussed at the last meeting, last week *Coke* made two timely deliveries, and one went to Fernando at the grocery store, who is okay with the new process. So far, **the problem seems solved.**

We have one less employee, Seth, due to college and family issues. We might lose another one soon, although we aren't sure. There are two new applicants for a job. We **wish Seth well and appreciate his service.**

Pat moves to go into executive session for ten minutes, Robert seconds, to discuss employee wages and hiring.

As we come out of executive session, a **motion is passed unanimously to raise all employee wages 3.5%, the maximum that the City recommends.** We will also offer Seth's spot to a new applicant, who will have the normal 90 day trial period. At the end of

ninety days, if both the applicant and the theater are happy with the arrangement, the new employee will get a raise and be considered a permanent employee. Robert will tell Lila about this motion.

We will **continue the 3D movies on Friday and Saturday, and 2D on Sunday, at 2D prices.** This will start with *Jungle Cruise*.

We are probably showing the current Community Foundation PSA again in December. Pat suggests that **we might create and show a PSA for the theater when we have a fundraiser for the upcoming renovation.** The Board agrees that this is a good idea.

We will be **closed December 24-26 because the movie weekend falls on Christmas Eve,** but we have regular hours on New Year's Eve weekend, Dec 31-Jan 2, 2022.

Jessica says Lila said that the **City Council thanked the theater for the theater's fine performance as a community institution.** The Board appreciated the compliment and noted that the staff has done a fine job.

We will **meet on September 13th, skipping the Labor Day weekend.**

Adjourn at 7:15 PM.