

# Cheyenne Theater Meeting Minutes



**December 2, 2019**

**Attending:** Board Members Bridgette Antholz, Margyre Antholz, and Robert Grace; City Council representative Lila Whitmore; Manager Jessica Lee; and Assistant Manager Emily Mullins.

Meeting is held at 6:00 PM, in the *Cheyenne Theater* lobby.

**We have a quorum attending.**

**The minutes of the last meeting are approved as read.**

We read the financial report from Lila, and after a few questions, **there is a motion by Robert, second by Marygree to approve it. Unanimous approval.**

We look at the booster seats. Jessica seems that they seem to work fine, but that we haven't had a children's movie, so we don't have consumer reports on them yet.

The new printer works well and has additional functions, such as fax, scanning, and email.

The new popcorn machine is working well, but has some minor differences in design that requires adjustment by the staff.

Dennis, the repair tech, was here two weeks ago. He said everything looks good, and that the filters looked good. Dennis needs to research how to change the clock battery because in some cases this can fry the motherboard, which is very expensive. He said that he will do the change at the next inspection, in six months, and that present battery will last that long.

Robert reported that he changed the furnace filters last month.

After talking to Jesse and Lila, we decide to table the purchase of *iPad* registers for the time being. Jessica and Jen talked about it, and they think that they might be okay with the present system. We might consider this new system if we have to replace the present *iPads*.

We note that the marquee sign's west side, the letters **CHEY**, have been intermittently failing. Jessica reported this, and Robert contacted *Commercial Sign* who said they would look at it when they are in the area, so save mileage costs.

Jessica reported that the Theater got first place in the commercial division in the Thanksgiving light parade. We had six veterans ride the float. In addition, the employees will do the food pantry and help at the thrift store. **The Board applauds the employees and managers for this community volunteer effort.**

New concessions include using different bags of nacho chips and we are selling new candy types.

It is reported that one of the balcony ceiling lights has failed, and Robert removes it after the meeting. He will replace it tomorrow. **We adjourn at 6:30.**