

# Cheyenne Theater Meeting Minutes



**February 3, 2025**

**Attending:** Board Members Pat Cress, Tye Faulkender, Margyre Antholz, and Robert Grace; Manager Jessica Lee; and City Representatives Leann Lee and Dara Carmichael.

The meeting was held at 6:00 PM, in the *Cheyenne Theater* lobby.

**We have a quorum.**

The [minutes of the last meeting](#) were **approved unanimously** after a motion by Tye and second by Pat.

The treasurer's report, from Leann, was **approved without dissent after motion by Pat and a second by Margyre.**

There was discussion of the credit card fees, which we don't like. But there was general agreement they are a cost of doing business, and that the ease of use and customer acceptance of digital payments probably increases our total income.

Robert reported that he met with Kris Oldsen and Leann concerning possible grants for the theater. Kris is the director of the Cheyenne County Development Corporation. She volunteered to attend a future theater meeting and the Board thought her attendance might be useful.

Jessica talked with Mark, the tech rep. We have concerns with the sound system, and he said that he'd come in a week or so to check it out. We want a quote on a new system, since we are doing the renovation, and we don't have a failure of the sound during our new grand opening period.

Mark said we need better acoustics (wall tiles) before we upgrade the sound. We agree, and Jessica told him that the acoustic upgrade is in the plans for the renovation.

Mark said he thought some of our sound system could be 30-40 years old. We agree, although Robert thought some of it was not that old. We think that if we can get a bid from Mark's company, we might have Kris start searching for grants.

We discussed the house lights needing to be on a circuit in the booth. These are part of the renovation, and they are currently in a circuit in the back of the theater, a location that is unworkable.

Chris Wilson, **the electrician that will be part of the renovation, came in and looked at the circuit** and talked to Jessica.

The Alumni Association again wants to show the Cheyenne County promo movie during the June Alumni.

After discussion, **Tye moves, Margyre seconds a motion to allow the Alumni to show it again,** and that they will pay the \$250 house rental fee, same as last year. We aren't sure if we will serve concessions: it depends somewhat on staff availability.

Jessica says that we had an employee resign.

Robert moves and Pat seconds a **motion to go into executive session for ten minutes to discuss employees.**

After the executive session, **Pat moves and Robert seconds a motion that Jessica can interview pending applicants, and that we offer Arthur Niemann a position, if he is still available.**

There is discussion about Jessica's proposed training session for the employees. The Board supports the session, but scheduling is problematic. We discussed having a *Facebook* post to sell concessions created during the training.

Robert reports that he is talking with Leon, *Commercial Sign*, Colby, about upgrading the marquee sign, which is showing deterioration. Leon needs photos from the top of the marquee, and Robert will climb up tomorrow and send them to Leon.

Robert will invite Kris Oldsen to the next meeting to discuss possible grants for the sound system, marquee upgrade and maybe the overall renovation.

The next meeting is March 3, 2025.

We adjourned at 7:35 PM.