

Cheyenne Theater Meeting Minutes



July 12, 2021

Attending: Board Members Margyre Anholtz, Pat Cress, Larry Barnes and Robert Grace; Manager Jessica Lee, and Assistant Manager Emily Mullins.

Meeting is held at 6:00 PM, in the *Cheyenne Theater* lobby.

We do have a quorum attending.

The minutes of the last meeting, from May, are handed out. They are **approved as read by motion.**

We have a financial summary from Lila who isn't attending, but we **approve the treasurer's report with no questions.** Robert will post the five-year financial summary on the website.

We will **close during Fair week**, as usual.

Robert reports on the possible hand rail addition in his recent discussion with JR. Jessica says she also talked to JR and they talked about a removable device to avoid some of the issues of having a permanent structure. We also talk about rounded versus square curbs and which is easier to walk up. The City is considering alternatives, which might include permanent holders flush into the pavement into which a removable, aluminum handrail could be inserted during movie show times only.

Jessica says the volunteer work at the thrift store **raised \$450!** The Board is impressed with how much money they raised, and Jessica reports that the staff is going to do it again. The Board thanked the employees for their efforts both in fundraising and in supporting the community.

On August 28th we will attend the *Concert in The Park* again, selling theater concessions, Emily reports. The **theater will be closed on that Saturday night.**

The Sunday matinee was not shown last Sunday because of staff shortage. We agree that closing is undesirable and we try to minimize such occasions.

Tomorrow night is pantry night. The theater employees will help with that. It's another community service. The Board **thanks the employees for doing this community work.**

The *Coca Cola* truck isn't coming regularly. We have complained in at least two separate contacts, including phone calls. Both Jessica and Jen at the City office have called them. We can't get them to respond despite repeated calls. We talk about having the grocery store receive our order and picking it up there, so that Coca Cola doesn't have to coordinate on delivery to the theater, since Jessica has to meet them for delivery. Jessica will talk with Fernando about this, as well as Jen and Coke, and set it up, if everyone agrees. We can't get the product, and it's a real problem right now.

Lila wants us to decide on employee wage increases. She will give us the City's guideline on wage increases, and we will **discuss wages at the August 9th, 2021, meeting.**

We might lose two employees because of fall classes and performance issues. Jessica will talk with the employees in question. We still have some applications for the job from previous ads.

Brent Rueb resigned from the theater board, Robert reports, and we are looking for a replacement. The Board noted that **Brent has been a fine board member, and has done extra work on several construction projects for the theater. He will be missed.** The Board will think about who to ask and try and fill Brent's slot soon.

Robert reports that **three engineers were here on the renovation project,** and spent half a day looking at the theater. JR and Robert discussed the various options with them including the auditorium ceiling tile replacement, ease of auditorium light bulb replacement (which is now nearly impossible), handicapped accessible bathrooms, new wiring, etc. We showed them the nooks and crannies of the theater, and explained our needs. We haven't heard back from them yet.

Jessica says that she wants to have some more community fund raisers--possibly a car wash--and Robert comments that timing might be better when we begin community fund raising for the theater renovation. At that time, **we will need matching funds from the community,** as well as increased awareness of the renovation project.

Adjourn at 7:05 PM.