

# Cheyenne Theater Meeting Minutes



**June 2, 2025**

**Attending:** Board Members Pat Cress, Tye Faulkender, Robert Martinez, and Robert Grace; Manager Jessica Lee; and City Representative Dara Carmichael.

Margyre Antholz called and said she would be unable to attend.

The meeting was held at 6:00 PM, in the *Cheyenne Theater* lobby.

**We have a quorum.**

The [minutes of the April 28, 2025](#), meeting were emailed in advance. The minutes **were approved** without error or omission with a motion by Pat, second by Tye, unanimous.

The treasurer's report shows that May was our best month so far: income was down, but so were expenses. The **report is approved unanimously after a motion by Tye and a second by Pat.**

Robert G. reported that he met with the City Council last week, at their request. He previously sent the Board an email discussing the talking points.

Robert G. reported that he told the Council about the upcoming *Plight* gala opening, the approval of the replacement of the marquee sign bid, and answered questions about the *NexGeneration Internship* program.

At the outset, Robert reminded the Council that we have a great theater, with an active, involved Board, wonderful employees and a very competent manager. We show current movies at bargain prices every weekend. The community should be very proud of the *Cheyenne Theater*, he said.

Robert G. also answered Council questions about the lack of a grant for the recent replacement of the sound system. Robert G. pointed out that the Theater board had made the City and Kris Oldsen aware of the need for a grant application, but upon following up, Robert said it appeared that the problem was a lack of communication between those two entities. Robert noted that the City does all of the financial transactions for the Theater, and that grant applications are beyond the Board's capabilities.

The Council noted, and Robert agreed, that we need to make sure we have all the grant applications in place before we move forward on the marquee sign replacement.

The *NexGeneration Internship* program was discussed in great detail. Basically, the City saw the program differently than the Theater board understood it, and the fact that existing Theater employees had signed up was an issue for the Council. Because this all happened very close to the time of the program's instructional clinics, this caused some angst for the board and, worse, the Theater's employees.

Dara also spoke up for the theater at the City Council meeting. Robert G. reported on Margyre's input via email, in which she noted that the library had someone involved in the NexGen deal. Jessica explained how she felt about it. Jessica said our employees are a little upset, but we can't do much about it now.

After discussion, the Theater board decided not to participate in the *Internship* program next year.

Robert also explained that he is obtaining a new bid description for the electrical upgrade, as the current one is not exactly what we need, and is not well enough defined. Robert had Terence Lamb, electrician, come in and they spent two hours analyzing the current wiring and now await a write-up from Terence that they can give to potential electrical bidders.

We discussed the July 3rd *Plight* movie. There are a lot of details that we need to sort out, and we are waiting for communication from the director, MJ. We hope that the director and Jessica can sort it all out. Our next meeting is after the opening of the movie, and the Board can't react fast enough in most cases, so this will have to be handled by Jessica, we believe.

We hope and expect that *Plight* will be a great showing, and that the community will attend and enjoy seeing their community on the big screen.

Robert reported that City told him that the City's wage increases this year were 5%.

We then went into **executive session for five minutes for wages.**

After the executive session, there was a **motion by Tye and a second by Robert M. to increase employee wages 5% across the board.** This carried unanimously. Robert will tell the City office for City council approval.

We discussed the five old-fashioned circular light fixtures in the lobby, which Terence had noted should be replaced as they are almost impossible to repair when they fail. The board agreed, and Robert G. will contact Terence.

Jessica talked about the ongoing issue of water coming up through the floor tiles. Several people noted that it was not next to a known water supply pipe, so they didn't know what to do. After a lot of effort, the Coke representative came and said that the water likely wasn't coming from the Coke machine, as they normally fail in a different manner. But he took it apart and discovered a leaking, failed pump component. We think the problem is now solved.

Jessica L. said that Jessica Matthies asked if we could have a special showing on Mondays, because that is the day that the swimming pool is closed. The Board agreed it would be a fine idea, but we simply don't have employees to do it, as they all have other jobs. **So we decided not to show the Monday movie.**

We discussed the **4 employee applications** that Jessica has received. It was noted that this was a large number, and much welcomed, as we have had trouble in the last year getting enough applications.

Jessica has interviewed them: One is 14 years old, so she can start at the end of the summer. We are losing one employee soon, due to graduation. Jessica recommended that we offer trial employment (the standard arrangement mandated by the City) to Ron Blackman, Madison

Begshaw, and Andrew Bailey. We can see how that works out and hopefully employ the last applicant at the beginning of the school year.

**Robert G moves to hire the 3 now, Tye seconds, and it is approved unanimously.**

We adjourned at 6:50 PM.