

Cheyenne Theater Meeting Minutes



March 4, 2024

Attending: Board Members Pat Cress, Larry Barnes, Margyre Antholz, and Robert Grace; Manager Jessica Lee; and City Council Representative Dara Carmichael.

Bridgette Antholz is a guest from the Alumni Association.

The meeting was held at 6:00 PM, in the *Cheyenne Theater* lobby.

We have a quorum of 4 attending.

The minutes of the last meeting were approved with no corrections: they were sent out with the meeting reminder email. **There is a motion to approve the minutes by Pat, second by Margyree, unanimous approval.**

We don't have a financial report.

For Alumni weekend, we discuss the proposal by Bridgette to show the historical movie of the County at 1:30 PM on that Alumni Saturday. The *Cheyenne County Kansas Foundation* wants to buy popcorn for the alumni movie. The other concessions will be paid by the attendees.

Jessica says that we can accommodate both of these requests. We will open doors at 12:45, because there is no trailer prior to the movie, and because the "free" popcorn will be a little slow to be served, due to demand. Everyone will get a small size, as this will speed up the serving process.

Don, from *Star Max LLC*, has a theater cleaning crew which does seat cleaning, removing dust from the vents in the HVAC, curtains, screen, etc. Our screen is 3D and isn't supposed to be touched, according to the original installer. We decided to table the cleaning until after the renovation.

Jessica reports one employee is no longer with us. We aren't going to re-hire anyone right now.

The sound system is slightly wonky, we think. We had a couple of comments from patrons who heard anomalies during movies, so Dan and Justin from the City looked at it. They found a couple of buttons in the control room, and it worked better after they engaged them, but we aren't sure if that was the problem? Jessica will call the technician, Mark, from South Dakota, and ask about the sound problem. He might have some input, we agree.

The staff worked at the *Thrift Store* on February 10th, and **raised another \$361.20, so the new balance from these efforts is \$11,219.53, without the donations added.** The Board again thanks the staff for their amazing efforts. They plan to work at the Thrift Store again on March 9th.

Dan hasn't gotten any bids from local contractors for the renovation. Robert will contact John Hathaway, from the engineering firm that did the original work, and ask them about the next

step that we need to take. We think that we need a general contractor-type person to oversee the bidding process, as well as the actual work.

Robert will also call Mark about the projector and sound system, to see if they need to be upgraded as part of the renovation, as they are many years old. If Mark thinks that we need to replace it, Robert will get a cost estimate.

The next meeting is April 1, 2024.

We adjourned at 7:00 PM