

# Cheyenne Theater Meeting Minutes



**May 1, 2023**

**Attending:** Board Members Pat Cress, Margyre Anholtz, Jude Faulkender, and Robert Grace; Manager Jessica Lee, City Council Representatives Dara Carmichael and Leann Lee.

The meeting was held at 6:00 PM, in the *Cheyenne Theater* lobby.

**We do have a quorum attending.**

The **minutes of the previous meeting were sent with the meeting notice. They were approved by acclamation.**

we looked at the financial report from Leann. The income was up, but so were the expenses. Jessica said that *Super Mario Brothers* did quite well and *His Only Son* was not well attended. Some of the expenses were a one-time purchase of *Square* equipment. After **a motion by Pat, and second by Margyre, the report was approved unanimously.**

We discussed the *Commercial Sign* bill, which included transportation costs, labor, and parts to repair the lighting behind the lettering on the marquee. *Commercial Sign* noted that part of the problem was that some of the ballasts were incorrectly wired, and they admitted that it was likely their company did the original wiring years ago.

There were some questions on mileage, and Leann has contacted them asking for a revised invoice concerning the mileage charges. Leann noted that we always need to make sure that the City Superintendent is in the loop on these sorts of repairs. The Board agreed with always contacting the Superintendent, and noted that we have done so in the past, but the City was in transition on that position when this repair began many months ago.

*Commercial Sign* said that we could replace the existing system with LED lighting, which would be cheaper to operate. We noted that this is a good idea, but we thought it would be better to have explored the option before the current, expensive repairs.

Madison Barnhart gave us her two week notice, and Friday, May 5th, is her last day. The Board and staff are sad to see her go. We need to put an ad in the newspaper. However, there is a potential issue concerning the minimum age of the new hires, as we aren't sure if they can be 14 years old? Leann and Jessica are going to ask the City attorney soon, as we aren't sure which labor laws apply. After the legal question is settled, **we will advertise appropriately for new hires.**

Jessica reminded us that we need to consider changing concession prices as our costs have increased noticeably. The Board agreed that it needed to be done, and we **asked Jessica to give us a proposed pricing on all items for the next meeting.**

Jessica said that the staff worked at the *Thrift Store* again, raising \$317.52, so their total is now \$8,854.49. The Board **thanked the staff once again for their outstanding community efforts.**

As to the renovation, Leann said that **Dan will soon contact Robert** and we will tell him to get estimates. We will tell the contractor that we want to keep the Theater open as much as possible, possibly "buttoning up" the work on Friday for the weekend, then continuing the work on Monday, when this is possible.

Pat said the Bird City mailing for the alumni banquet had gone out with the Theater's flier enclosed.

We adjourned at 6:50 PM.