

# Cheyenne Theater Meeting Minutes

**May 6, 2019**



**Attending:** Board Members Brent Rueb and Robert Grace; City Council Representative Amanda Milne; and Manager Jessica Lee and Assistant Manager Emily Mullins.

Meeting is held at 6:00 PM, in the *Cheyenne Theater* lobby.

## **We don't have a quorum attending.**

We read the minutes and treasurer's report. There are no questions or corrections on either report. We can't vote to approve them.

We note that Jorge should be removed from the website page as he is no longer employed. He did a fine job, but has graduated from High School and is no longer available.

Robert notes that he changed all eight furnace filters and ordered 24 more filters--two cases. Those will last 1.5 years if we continue changing them every six months, which Robert believes is the maximum interval.

It is noted that sign concerning outside food and backpacks--discussed last month--is up and looks good.

Emily reports that they have a new candy, and it has been selling well: Buncha Crunch. Also, the pretzels, a newer menu item, are doing well.

Jessica recommends that we wait two months until deciding on replacing Jorge--we will see if the present staff can handle the workload.

We discuss building maintenance. Both the floors in the concession area and the bathrooms need work. Brent has some ideas on how to do it, and Amanda offered to mention it to the City Council.

We think that the two bathroom floors need deep scrubbing with a power tool, and that the concessions floor needs cleaned, sanded, and painted. In addition, some plastic wall kickboard needs replaced.

Robert says that he had planned to make a motion concerning board member attendance: the motion reads as below.

## **Robert's proposed motion:**

*Attendance at all Board meetings will taken and tabulated. Any theater Board members who has not attended either:*

*-8 of the last 12 meetings; and/or*

*-the previous three consecutive meetings;*

*will be asked at the next Board meeting if they would like to resign the Board?*

*If the truant Board member either does not attend the next meeting or opts to resign, the Board will replace that member as soon as practical.*

*For the purposes of this attendance calculation, the attendance records of the previous 12 Board meetings may be utilized.*

*--end of motion--*

Robert explained that even though the Board holds elections, they don't really work, because there are no term limits, and that we probably don't want term limits. But because there are no "nominations from the floor", because no one other than the Board is in the room, the mechanism to replace Board members who would like to retire doesn't presently work well.

Ironically, the motion can't be voted upon because of a lack of a quorum, the specific problem that the motion is designed to address. Robert reports that an analysis of the most recent 14 meetings shows that in five cases, we have not had a quorum. This is roughly 35% of the meetings.

Robert also reports that he talked with David at the *Sherman Theater*, and then with Ken Viken of Burlington, CO. Ken headed up their recent \$700,000 to \$1 million dollar renovation. This was in response to the last meeting's recommendation that Robert talk with David.

Robert reported that David was very helpful. Robert explained to David that the Board would like to rewire the building, replace the ceiling tiles, darken the walls, improve the acoustics from the "hard" walls, and redo the unfinished concrete floors. David agreed that all of this was desirable, and expensive. David recommended looking for ads in *Box Office* magazine, and with the company *Sound Fold*, and with *Claco*, who did our digital projector and our sound system install. David also mentioned Ken Viken, Burlington, Colorado.

Ken Viken was also very helpful in the subsequent phone conversation. He explained that they recently completed an extensive renovation of the *Midway Theater*. This would have cost nearly a million dollars, but they got many contributions from local contractors and a local architect, so they maybe spend \$750k, much of which came from grants from corporations like Coors, and multiple others. Because these were Colorado based grants, the specifics of them probably aren't relevant to our situation.

Essentially, Burlington had a local architect who did a lot of work for them as a volunteer. The architect is John Pekarek, Unique Dwellings, 719-342-5333.

Robert said that if we could get the architect, Pekarek, to help us decide exactly what we need, then we could then get bids from companies to do the specified work. With those bids and the architect's plans, we'd have everything that we need to apply for grants, as this will certainly be expensive and Robert is dubious that the City Council will be able to fund the type of renovation that the Board is recommending without grant money.

Presently we can't get bids, because we don't have detailed specifications, and without bids, we can't apply for grants, Robert summarized.

There was discussion of the idea of hiring an architect, but no motion, because of a lack of a quorum.

The meeting adjourns at about 7 pm.