

Cheyenne Theater Meeting Minutes



November 1, 2021

Attending: Board Members Larry Barnes, Pat Cress, and Margyre Antholz; Manager Jessica Lee; City Representative Lila Whitmore. Not attending are Robert Grace and Emily Mullins.

Meeting is held at 6:00 PM, in the *Cheyenne Theater* lobby.

We do have a quorum attending.

The **minutes are read and approved as is the treasurer's report** from Lila.

The movie *Two Pennies* was discussed and Jessica and Emily will see if we can get it to play on the screen, using the USB format, this weekend so that it is ready for the grade school on November 23rd. Darla Raile contacted Jessica again to make sure that it was still a go.

It was explained that Robert was not sure of the context still as he was not able to make it through to the end. Robert stated that it was a little slow and boring. Not sure that he wanted it to be shown to the kids.

The Theater staff has worked for **donations through the Thrift Store and has made over \$1,000 so far**. Next date for the Thrift Store is November 13th. Board is welcome to come and help and if they just want to come and help unload the trailer that is at 1:00pm.

Lila did mention that there is a partial plan back from the engineers concerning the renovation, and she **will email that out to everyone**.

Jessica also addressed the *Coke* supply issue again. Jessica did get some quotes from *Subway* and the grocery store. The grocery store said that they can get a pop machine through *Affiliate*, a company that they deal with. Fernando was going to get some more information on the machine and get back to Jessica. We also have a quote for the CO2 tanks through Bumper to Bumper if needed. Kary at *Majestic/Subway* can get the orders because *Subway* has a contract with *Coke* so they are guaranteed products no matter what.

Larry suggested that **we go through Subway for now**. It does not have to be decided today but just to start thinking for the future. We may have to start thinking about maybe just bottles or cans, instead of a machine.

Pat moves to go into executive session to discuss a possible new hire, Larry seconds.

As we come out of executive session a **motion is passed to offer the applicant the position on a 90-day trial period**. At the end of the 90 days, if both the applicant and the theater are happy with the arrangement the new hire employee will get a raise and be considered a permanent employee. It was mentioned about October not being able to work for a period of time and that we will know more in about 30 days. Jessica has already discussed with Lila the logistics of this.

Jessica asked Lila if we could address the City Council on possibly getting board members to be able to volunteer to work at the Theater and not just City employees. **Lila is going to ask the attorney and/or auditors about it** and see what they say.

Jessica also asked about getting some blank applications to have at the Theater for people who stop in over the weekend looking for work. Lila stated that we could not do that, that they had to go to the City office or they could be printed off of the city website. **Lila will email Jessica the link for the application, which we can distribute to the applicants.** Applications will still need to be dropped off at the City office, however.

We adjourned at 6:35pm.

Thanks to Jessica for providing the minutes in Robert's absence!