

Cheyenne Theater Meeting Minutes



September 8, 2025

Attending: Board Members Pat Cress, Tye Faulkender, Robert Martinez, Margyre Antholz, and Robert Grace; Manager Jessica Lee; and City Representative Dara Carmichael.

Robin Burr and Bridgette Antholz were guests.

The meeting was held at 5:59 PM, in the *Cheyenne Theater* lobby.

We have a quorum.

The minutes of the [August 4, 2025, meeting](#) were emailed in advance. **The minutes were approved by a motion by Pat and second by Robert M.**

The treasurer's report was discussed. Jessica said that the concession amount was high because of the late Coca-Cola arrival. **Tye moved and Margyre seconded a motion to approve, unanimous approval.**

Robin Burr from the *Holidaze* committee, asked about having another "free" movie on November 28th, a Friday, at 2:00 PM. The committee actually pays for the movie, and we ask Brad for a holiday movie that is inexpensively priced.

Robin said that last year was a great success, and everyone loved it.

The theater board wants to do it again, and Jessica says that the lack of employees is a problem. **We decided to show the movie,** and we hope that some recent applications for employment will help.

Robin complimented the theater staff for their excellent performance at the Thrift Store.

Jessica noted that the front door latch/handle is malfunctioning slightly, and **Jessica will contact Dan at the City to see if we can repair or replace it.**

We talk about the chaser lights on the marquee. This was from a comment from Leon at *Commercial Sign*, the company which is doing the marquee upgrade. They noted that the bulbs are now getting outmoded. but we could replace the fixtures, if we run out of replacement bulbs.

We all like the chaser look, and we want to keep them. Robert will try to replace a few of the malfunctioning bulbs. We still have quite a few replacement bulbs.

Jessica reports that we received an application from a high school senior this year, so we would have her for eleven months, if she were hired. We now have only four staff, including Jessica. We are going to advertise in the paper and put up signs at the high school, possibly in Cheylin and Idalia as well as SFCHS.

We go into an executive session for five minutes for personnel.

Coming out of the session, there is a **motion by Pat and a second by Margyre to hire Emily Serrano. It passes unanimously.**

We haven't heard from Terence on the electrical bid diagram, and Robert will try to talk to him about this.

We still have bats, and we discuss the recommendations we got from the *Kansas Wildlife and Parks* ranger. The process involves patching small holes in the building, and then leaving one exit hole and plugging it at 3:00 AM, after the bats are all out for the night. We aren't sure the City has the time and/or expertise to do this, but Bridgette says that a Colorado Springs firm is going to contact the High School with a bid, and we **ask her to have them also contact us when they are in town.**

The next movie schedule is up in the air, as we are awaiting a confirmation email from Brad.

Jessica says that the new donation amount is \$19,453, an amount that impressed the City Council, according to Robert who attended the previous Council meeting for non-theater business.

We adjourned at 6:35 PM.

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